



MARIAN CATHOLIC COLLEGE

2021 TUITION FEES

Marian Catholic College would like to emphasise the fact that the College has through hard work and conscious actions, managed to keep fee increases down over the years. However, the increase in system/technology costs, insurance and operating charges result in increasing the Resources/Tech and Basic Service Fees across the year groups for 2021.

The College Fees for 2021 are as follows with statement sent out four times a year:

	<i>Yrs 7 & 8</i>	<i>Yrs 9 & 10</i>	<i>Yrs 11</i>	<i>Yr 12</i>
Tuition Fee	\$ 1,188.50	\$ 1,188.50	\$ 1,188.50	\$ 1,188.50
Resources/Tech & Basic Service Fees	\$ 1,948.50	\$ 2,032.50	\$ 2,376.50	\$ 2,418.50
<u>Total Amount Per Year</u>	\$ 3,137.00	\$ 3,221.00	\$ 3,565.00	\$ 3,607.00

2021 School Fee Invoicing; families will be invoiced for the whole year's fees at the commence of the year with payment to be made 30 days from Invoice Date. As previously instructed a new Diocesan School Fee Payment Agreement for 2021 (see attached) will need to be completed and submitted once you have received your fee statement. Please ensure that this is returned to the College Office or via email to smithj@ww.catholic.edu.au by 26th February 2021.

If the Agreement is not returned by 26th February, it will be considered that the College Fees will be paid in full within 30 days of the invoice date. College Fees are to be paid in full by 3rd December 2021. If you are genuinely experiencing financial hardship and are unable to meet your commitment, please make an appointment with the Business Manager to discuss your situation. At the interview, you will receive a Hardship Application Form to complete and return prior to 1st March. Incomplete Applications will not be considered and will be return for further information.

Family Tuition Fee discounts this year are based on the number of children attending Marian Catholic College as follows;

- * **25%** discount on **tuition fees ONLY** for the second eldest child attending Marian Catholic College.
- * **50%** discount on **tuition fees ONLY** for the third eldest child attending Marian Catholic College.
- * **100%** discount on **tuition fees ONLY** for the fourth eldest child and thereafter attending Marian Catholic College.

The above Family Tuition Fee Discounts will be allocated to your account after 3rd **December; ONLY** once the account is brought into order. Discounts will not apply to accounts carried over into the following year, unless special arrangement has been made with the Business Manager.

We also offer a **2%** discount on accounts paid in full by **1st April**.

The cost of the College Magazine is \$27.50 and is not included in the above fee statement and is required to be paid by **15th June**, to enable us to place our order with the printers.

IF YOU REQUIRE AN APPOINTMENT TO SEE THE BUSINESS MANAGER PLEASE DO NOT HESITATE TO CALL THE COLLEGE ON 02 6969 2400 TO MAKE A SUITABLE TIME TO DISCUSS YOUR SITUATION.



MARIAN CATHOLIC COLLEGE

Diocesan School Fee Payment Agreement

In accordance with the Diocesan School Fee Management Policy, Fee Payers are afforded flexibility in the way in which school fees may be paid. To facilitate this flexibility, families are required to complete a *School Fee Payment Agreement* to advise the school of their intended payment option for the 2021 school year. Please complete the form below and return to Marian Catholic College's Reception or email to smithj@ww.catholic.edu.au by **26th February 2021**.

Available Payment Terms

Please tick a box below to indicate your preferred payment option for 2021.

- Paying the invoice in full within 30 days of invoice date
- Weekly repayments commencing on the 5th March for 40 weeks, finishing on the paid in full by the 3rd December 2021
- Fortnightly repayments commencing week of the 12th March for 20 fortnights, paid in full by the 3rd December 2021
- Monthly repayments commencing week of 4th March for 10 months, paid in full by the 3rd December 2021
- Alternative arrangement
 - Request an appointment with the School Principal to discuss fees prior to **1st March 2021**
 - Request an appointment with the Diocesan School Fee Liaison Manager prior to **1st March 2021**.

For assistance in calculating the amount per debit, refer to the School Fee Repayment Calculator: <https://ww.catholic.edu.au/school-fee-repayment-calculator/>

Available Payment Methods

Please tick a box below to indicate your preferred payment method and complete the relevant form in appendix A, B or C.

- Direct Deposit - See Appendix A for the School's bank account details
- Direct Debit from Bank Account - Complete Appendix B Option 1
- Direct Debit from Credit Card - Complete Appendix B Option 2
- EFTPOS - Can be paid at the School Office
- BPAY - See BPAY number on your School Fee Statement
- Centerlink Deductions ~ <https://servicesaustralia.gov.au/individuals/services/centrelink/centrepay/how-use-it/how-set.deductions>
- Cash/Cheque to the College Office

School Name	MARIAN CATHOLIC COLLEGE			
Account Number as Per School Fee Statement				
Student Name/s				
Address				
Parent/ Carer 1	Phone		Email	
Parent/ Carer 2	Phone		Email	

AGREEMENT

I/We acknowledge as parents/carers, that we are jointly and severally responsible for the payment of school fees in full and/or in accordance with arrangements made.

I/We understand that the amount of School Fees invoiced by the school will be provided to me/us.

I/We agree to meet my commitment by the Payment Method indicated on this agreement.

I/We understand that any costs associated with collection of outstanding school fees will be further invoiced to the school fee account and payment will be required.

I/We acknowledge that personal information and details of outstanding school fees may be disclosed to outside agencies for debt collection activities should I/we default in payment.

I/We undertake to contact the school to make amendments should circumstances change that may result in differences to this agreement including but not limited to sibling enrolment, change of bank accounts, change of payment method, etc.

I/We understand that personal information and details of outstanding school fees will be shared by other schools in the Diocese in which siblings on this form are enrolled.

Parent / Carer 1 Name _____ Signature _____ Date __ __ / __ __ / __ __

Parent / Carer 2 Name _____ Signature _____ Date __ __ / __ __ / __ __

Direct Deposit Details

Standing Authority for payment of School Fees by Direct Deposit

Please deposit school fees into the following bank account number

Account Number	MARIAN CATHOLI COLLEGE
BSB Number	032-750
Account Number	235606
Reference Details	Please use your School Fee Account Number and surname (ie: 1234Smith) as per School Fee Statement

Direct Debit Request - School Fees

Standing Authority for Periodic Payment of School Fees by Direct Debit

I/ We Full Name(s) _____

Authorise **MARIAN CATHOLIC COLLEGE ~ apc User ID Number 378915**

to arrange for funds to be debited from my/our account at the financial institution identified below via the Bulk Electronic Clearing System (BECS). Each debit or charge must be effected according to the direct Debit Request Service Agreement. Details of the account to be debited are as follows:

School Fees Account Number as Per School Fee Statement _____

Option 1 - New Payment Details - Direct Debit from Bank Account

Name of Financial Institution _____

Account Name _____

BSB Number _____ - _____

Account Number _____

I request that you debit my/our account in accordance with the schools Direct Debit Service Agreement and subject to one or more of the following conditions.

Frequency of my debit (please tick appropriate box) Weekly Fortnightly Monthly

Date of first debit ____ / ____ / ____ Final payment date (optional) ____ / ____ / ____

Amount per debit \$ _____

Option 2 - New Payment Details - Direct Debit from Credit Card

Name of Financial Institution _____

Cardholder's Name _____

Card Number ____ ____ ____ / ____ ____ ____ / ____ ____ ____ / ____ ____ ____

Card Expiry Date ____ / ____ CCV ____ ____ ____

I request that you debit my/our account in accordance with the schools Direct Debit Service Agreement and subject to one or more of the following conditions.

Frequency of my debit (please tick appropriate box) Weekly Fortnightly Monthly

Date of first debit ____ / ____ / ____ Final payment date (optional) ____ / ____ / ____

Amount per debit \$ _____

Before Signing this section, please read the Service Agreement following. Your signature below will indicate you accept the terms of the Service Agreement (as detailed on the back of this form) and confirm that the details on this form have been checked and are correct. If debiting a joint account that requires 2 signatures to authorise payments, please have 2 account holders sign. If the account is held by a company please have one director and the company secretary each sign. If you are signing for and on behalf of an entity, please state the capacity in which you sign in the signature section below.

Name _____ Name _____

Signature _____ Signature _____

Date ____ / ____ / ____ Date ____ / ____ / ____

Direct Debit Request Service Agreement

Definitions

Account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

Agreement means this Direct Debit Request Service Agreement between You and Us, including the Direct Debit Request.

Business day means a day other than a Saturday or Sunday or a listed public holiday

Debit day means the day that payment is due.

Debit payment means a particular transaction where a debit is made, according to your Direct Debit Request.

Direct debit request means the Direct Debit Request between Us and You, *Us* and *We* and *our* means Marian Catholic College

You means the customer(s) who signed the direct debit request.

Your financial institution is the financial institution where you hold the account that you have authorised us to arrange to debit.

1. Debiting your account

By signing a *Direct Debit Request*, you have authorised us to arrange for funds to be debited from your account according to the *agreement we have with you*.

We will only arrange for funds to be debited from your account:

- as authorised in the *Direct Debit Request*;

If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the following or previous business day. If you are unsure about which day your account has or will be debited, please check with your financial institution.

2. Changes by you

If you wish to stop or defer a debit payment you *must* write to *us* at least *14 business days* before the next *debit day*. This notice should be given to *us* in the first instance.

3. Your obligations

It is *your* responsibility to ensure that there are sufficient clear funds available in *your account* to allow a *debit payment* to be made. If there are insufficient funds available in *your account* to meet a *debit payment*:

- *you or your account* may be charged a fee and/or interest by your *financial institution*;
- *you or your account* may be charged a fee to reimburse *us* for charges *we* have incurred for the failed transactions;
- *you* must arrange for the payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so we can process the debit payment. Please check *your account* statement to verify that the amounts debited from your account are correct. We will not issue individual confirmation of payments made.

4. Dispute

If you believe that there has been an error in debiting *your account* you should call *us* on 02 69692400 and confirm the details in writing with *us* as soon as possible so that *we* can resolve *your* query quickly.

5. Accounts

You should check;

- with your *financial institution* whether direct debiting is available from *your accounts* offered by financial institutions.
- *your account* details which you have provided to *us* are correct by checking them against a recent *account* statement; and
- with your *financial institution* before completing the *Direct Debit Request* if you have any queries about how to complete the *Direct Debit Request*. Warning: if the *account* number you have quoted is incorrect, you may be charged a fee to reimburse *our* costs in correcting any deductions from:
 - an account *you* do not have authority to operate;
 - or an account *you* do not own.

6. Confidentiality

We will keep any information (including *your account* details) on *your Direct Debit Request* confidential. *We* will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of *our* employees or agents who have access to information about *you* do not make any unauthorised use, modification, reproduction or disclosure of that information. However, *we may use* your contact details to provide information about the School. Should *you* wish this not be the case, please advise the School in writing.